

# Uttlesford Property Portfolio Q1 & Q2 Report 1 April 2022 – 30 September 2022

Prepared by: The Asset Management Team – December 2022

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Please note - This is a combined two quarter report as there were delays in the revaluation of the vacant building plots at Chesterford Research Park

# Portfolio Assets – Quarterly Update Chesterford Research Park

The Council has loaned Aspire (CRP) Ltd a total of £60,656,500 for the acquisition and further development of the Park. As far as the Council Portfolio is concerned the 'asset' is the loan which the company makes repayments on each year. However, in this section additional information is provided with regards the value of the investment.

#### **Property Statistics**

The key property data for Chesterford Research Park as at 30 September 2022 is as follows:-

#### Vacant units

Void Comment	
Garden Cottage- Suite 1 and 2	Comprises 315 sq.ft. Current ERV of £10,670pa.
Garden Cottage- Suite 4 Grd	Comprises 129 sq ft. Current ERV of £4,520pa.
The Mansion- Suite 7B	Comprises 955 sq ft. Current ERV of £47,400pa.

Park void rate of 0.68% (as a percentage of ERV).

#### **Valuation**

	Sep-21	Dec-21	Mar-22	Jun-22	Sep-22
Mansion House	3,880,000	4,040,000	4,220,000	2,890,000	4,150,000
Science Village	21,050,000	23,800,000	25,300,000	27,100,000	27,100,000
Nucleus	-3,460,690	-3,422,713	-3,384,502	-5,427,101	-5,335,543
Garden Cottage	189,500	189,600	150,500	150,400	-47,345
Older perm buildings	2,830,000	3,050,000	3,050,000	3,950,000	4,430,000
Older temp buildings	9,810	6,150	2,430	895,200	892,900
Building 60	28,750,000	32,750,000	34,800,000	36,100,000	36,150,000
Building 200	18,850,000	20,400,000	23,300,000	26,100,000	26,200,000
Building 300	26,350,000	33,000,000	35,450,000	36,550,000	36,550,000
Building 400	5,670,000	6,280,000	6,640,000	7,760,000	7,760,000
Building 600/700	44,200,000	45,250,000	50,150,000	53,300,000	53,400,000
Building 900	11,550,000	13,900,000	13,950,000	13,300,000	13,300,000
Building 50	8,690,000	8,900,000	8,980,000	9,690,000	9,660,000
Miscellaneous	1,640,000	1,640,000	1,640,000	1,640,000	1,630,000
Estate s/c shortfall	-3,787,036	-3,731,101	-3,674,823	-6,162,761	-6,068,248
Development Land	5,200,000	10,200,000	13,150,000	13,150,000	13,500,000
Estate Capex	-1,455,000	-1,455,000	-5,400,071	-6,660,278	-6,118,161
Value	£170,250,000	£194,796,936	£208,323,534	£214,325,460	£217,153,603

The Nucleus negative sum is based on an assumption that the building will operate at a loss for the next eight years, and uses the current actual position as the basis for the calculation.

As can be seen from the valuation figures the park is currently valued at £217,153,603 which gives a value per investor of £108,576,802 a potential profit of £47,980,801

Top 10 Tenants by Rent

Tenant		Rental Exposure pa	% of Total Contracted Rent
1.	Charles River Discovery Research Services UK Limited	£2,000,000.00	20.55
2.	Lonza Biologics plc	£909,150.00	9.34
3.	Astrazeneca Limited	£818,838.00	8.41
4.	Domainex Limited	£720,000.00	7.40
5.	Microbiotica Limited	£668,430.00	6.87
6.	Superdielectrics Limited	£465,850.00	4.79
7.	Oncologica UK Limited	£437,608.00	4.50
8.	Biocrucible Limited	£414,672.00	4.26
9.	AbCellera Biologics UK Limited	£414,672.00	4.26
10.	Illumina Cambridge Limited	£386,750.00	3.97
		£7,116,092.76	74.34

#### **Rent Paid**

100% of rent due was received on time for both the June and September quarter dates. 100% of the service charge has also been received on time.



# **Skyway House Parsonage Road Takeley**

# **QUARTERLY REPORT – June 2022**

	COMMENTS			
PROPERTY	Skyway House	Tenant:	Weston Homes Plc	
(ADDRESS)	Parsonage Road Takeley Bishop's Stortford Herts	Lease Term:	FRI 25 years from 30.6.20 (23 years unexpired)	
	CM22 6PU	Passing Rent:	£1,128,000 p.a exc	
	(HQ office building)	Next Rent Review Date:	30.6.2025	
		Basis of Rent Review:	Fixed Review to £1,276,228 p.a exc on 30.6.2025 (13.14% uplift every 5 years)	
DATE OF LAST PROPERTY INSPECTION	24th May 2022 Next inspection due Nov	ember 2022.		
RENT COLLECTION	The tenant pays quarter The June 2022 quarter's			
INSURANCE	UDC responsible, subject to recovery from WH. AJ Gallagher instructed and obtained competitive quotes for insurance renewal. Insurance placed with RSA. Premium paid by Weston Homes.			
SERVICE CHARGE	N/A			
MANAGEMENT ISSUES	Cushman Wakefield confirmed that PC was achieved on 14th September 2020. The Final BREEAM Post Construction Assessment Report and Certificate was issued in November 2020.  Cushman Wakefield undertook the end defects inspection on 13th September 2021. Weston Homes have provided the certification required and have advised that the snagging works in respect of the Section 278 agreement have been completed, however, the final certificate cannot be issued until the Council have signed off the works as complete.  ML have copies of the tenant's Risk Assessments and compliance certification and Health and Safety File and obtain copies of updated compliance certification from the tenant.  The building is now fully occupied, the rear of the 2nd floor has been fitted out as high specification director's offices.			
ASSET MANAGEMENT OPPORTUNITIES & GREEN INITIATIVES	Weston Homes have an interest in approx. 220 acres of farmland to the rear of the property, including a 7 acre field at the rear of the building.  The majority of the land is leased back to a local farmer. This is being promoted for development. The planning appeal decision is awaited.  The Property has an EPC rating of A16 and BREEAM rating of very good.  There is a grey water recycling system and all the lights are LED with most on sensors. There are 16 electrical vehicle charging points. The tenant is proposing to install further charging points in the basement car park.			



# **Skyway House Parsonage Road Takeley**

	COMMENTS		
PROPERTY	Skyway House	Tenant:	Weston Homes Plc
(ADDRESS)	Parsonage Road Takeley Bishop's Stortford	Lease Term:	FRI 25 years from 30.6.20 (22 years 9 months unexpired)
	Herts CM22 6PU	Floor Area:	47,951 sq ft
	(HQ office building)	Passing Rent:	£1,128,000 p.a exc
		Next Rent Review Date:	30.6.2025
		Basis of Rent Review:	Fixed Review to £1,276,228 p.a exc on 30.6.2025 (13.14% uplift every 5 years)
DATE OF LAST PROPERTY INSPECTION	24th May 2022 Next inspection due Nov	ember 2022.	
RENT COLLECTION	The tenant pays quarter The September 2022 qu		
INSURANCE	UDC responsible, subject to recovery from WH. Cushman & Wakefield (CW) instructed to undertake an updated desktop Reinstatement Cost Assessment (RCA). The insurer RSA increased the Buildings Declared Value w.e.f. 08.08.2022. The tenant has been invoiced for the additional premium due. Insurance Renewal w.e.f. 01.10.2022 AJ Gallagher obtained competitive quotes from RSA & AXA. RSA offered a reduction in the rate of 0.5% so policy renewed with RSA. ML have invoiced Weston Homes for premium for the year to 30.09.2023.		
SERVICE CHARGE	N/A		
MANAGEMENT ISSUES	CW confirmed that PC was achieved on 14th September 2020. The Final BREEAM Post Construction Assessment Report and Certificate was issued in November 2020. CW undertook the end defects inspection on 13th September 2021. Weston Homes have provided the certification required and have advised that the snagging works in respect of the Section 278 agreement have been completed, however, the final certificate cannot be issued until the Council have signed off the works as complete. ML have copies of the tenant's Risk Assessments and compliance certification and Health and Safety File and obtain copies of updated compliance certification from the tenant. The building is now fully occupied, the rear of the 2nd floor has been fitted out as high specification director's offices.		
ASSET MANAGEMENT OPPORTUNITIES & GREEN INITIATIVES	the property, including a The majority of the land the development of the land in August 2022.  The Property has an EP There is a grey water re-	7 acre field at the r is leased back to a and for residential a C rating of A16 and ecycling system and electrical vehicle cha	local farmer. The planning appeal for and employment use was turned down BREEAM rating of very good. d all the lights are LED with most on arging points. The tenant is proposing



# 1 Deer Park Road Fairways Business Park Livingston

# **QUARTERLY REPORT – JUNE 2022**

	COMMENTS			
PROPERTY (ADDRESS)	1 Deer Park Road Fairways Business Park Livingston	Tenant:	Veterinary Specialists (Scotland) Ltd	
	EH54 8AF (Private Veterinary	Lease Term:	FRI lease 20 years from 10.9.2019 (17 years 2 months unexpired)	
	Hospital)	Agreed Rent:	£372,546 p.a exc	
		Rent Commencement Date:	10.9.2023	
		Next Rent Review Date:	10.9.2024	
		Basis of Review:	Fixed Review to £411,320 p.a exc	
DATE OF LAST	9th February 2022.			
PROPERTY INSPECTION	Next inspection 17th August	t 2022.		
RENT COLLECTION		rent-free period, so th	e rent commencement date is	
	10.9.2023.			
			er, a side letter has been signed	
INSURANCE		to allow the tenant to pay monthly on 1st of each month.  UDC responsible, subject to recovery from tenant.		
	AJ Gallagher instructed and	dobtained competitive of	quotes for renewal of insurance	
			mium recharged to the tenant.	
	UDC have appointed Cushman Wakefield to undertake an insurance reinstatement revaluation prior to the September renewal.			
SERVICE CHARGE	N/A			
MANAGEMENT ISSUES			in 2002 and was converted in	
			shed with up-to-date facilities.	
	of the second and whole of		art of the 1 <sup>st</sup> floor. The majority	
	VSS's architects have provi			
	The tenant has provided ML certification.	with copies of their Ris	k Assessments and compliance	
	1	the Mars group of co	mpanies) acquired Veterinary	
	Specialist (Scotland) Ltd from Pets at Home earlier this year. UDC refused consent for an assignment of the lease to Linnaeus Veterinary Ltd as the Pets At Home			
	Guarantee would fall away of		nary Ltd as the Pets At Home	
ACCET MANAGEMENT	Lippague have advised that	thou have plane to	w the business and are leading	
ASSET MANAGEMENT OPPORTUNITIES & GREEN INITIATIVES	Linnaeus have advised that they have plans to grow the business and are looking into converting the rest of the 1 <sup>st</sup> floor to provide additional offices and an administration area and converting the 2 <sup>nd</sup> floor to provide more theatres and clinical areas to enable them to expand the business. The tenant has tidied up the car park and installed new entrance and exit barriers and have appointed a contractor to undertake some repairs to the tarmac and kerbs.			
	and take come repairs to t	no tarmao ana norba.		



# 1 Deer Park Road Fairways Business Park Livingston

	COMMENTS			
PROPERTY (ADDRESS)	1 Deer Park Road Fairways Business Park Livingston	Tenant:	Veterinary Specialists (Scotland) Ltd	
	EH54 8AF (Private Veterinary	Lease Term:	FRI lease 20 years from 10.9.2019 (17 years unexpired)	
	Hospital)	Floor Area:	30,855 sq ft	
		Agreed Rent:	£372,546 p.a exc	
		Rent Commencement Date:	10.9.2023	
		Next Rent Review Date:	10.9.2024	
		Basis of Review:	Fixed Review to £411,320 p.a exc	
DATE OF LAST PROPERTY	21st September 2022			
INSPECTION RENT COLLECTION	Next inspection March 2023.	t-free period, the rent com	mencement date is 10.9.2023.	
KENT COLLECTION			ide letter has been signed to allow	
	the tenant to pay monthly on 19	st of each month.	<u> </u>	
INSURANCE	UDC responsible, subject to recovery from tenant.  Cushman & Wakefield (CW) instructed to undertake a revised Insurance Reinstatement Cost Assessment (RCA). The insurer RSA increased the Buildings Declared Value w.e.f. 08.08.2022. The tenant has been invoiced for the additional premium due. AJ Gallagher obtained competitive quotes from RSA & AXA for the renewal of insurance w.e.f. 01.10.2022. Insurance placed with RSA as they offered a 0.5% reduction in the premium			
SERVICE CHARGE	rate. ML have invoiced the ten	ant for the premium for th	e year to 50.05.2025.	
MANAGEMENT ISSUES		s an office building in 200	2 and was converted in 2019 to a	
ASSET MANAGEMENT	The building was constructed as an office building in 2002 and was converted in 2019 to a Veterinary Hospital fully fitted and refurbished with up-to-date facilities. The Tenant only occupies the ground and a small part of the 1st floor. The majority of the second and whole of the third floors are vacant. VSS's architects have provided a copy of the completed Building Warrant. The tenant has provided ML with copies of their Risk Assessments and compliance certification. ML to request updated copies. Linnaeus Group (part of the Mars group of companies) acquired Veterinary Specialist (Scotland) Ltd from Pets at Home earlier this year. UDC refused consent for an assignment of the lease to Linnaeus Veterinary Ltd as the Pets At Home Guarantee would fall away on assignment.			
OPPORTUNITIES & GREEN INITIATIVES	Linnaeus have advised that they have plans to grow the business and are looking into converting the rest of the 1st floor and 2nd floors to provide additional theatres, clinical areas and offices to enable them to expand the business. The tenant has tidied up the car park and installed new entrance and exit barriers and have appointed a contractor to undertake some repairs to the tarmac and kerbs, these works are still outstanding. They have plans to improve the outside environment by undertaking more planting and improving the car park maintenance.  The tenant has advised that they would like to install 2 electric charging points in the car park. ML awaiting further details.			



#### **QUARTERLY REPORT – JUNE 2022**

		COMMENTS		
PROPERTY	Waitrose Distribution	Tenant:	Waitrose Ltd	
(ADDRESS)	Centre Matrix Park Western Avenue Chorley Lancashire PR7 7NB	Lease Term: Passing Rent:	FRI Lease 30 years from 30.4.2012 (unexpired term of 19 years 10 month)	
		Next Rent Review Date:	30.4.2022	
		Basis of Rent Review:	Higher of open market rent or RPI (cap & collar of 5% & 2% p.a compounded)	
DATE OF LAST PROPERTY INSPECTION	25 <sup>th</sup> May 2022. Next Inspection due Nover	nber 2022.		
RENT COLLECTION	The tenant reverted to quar ML. June 2022 quarter's re	terly rent payments from nt received on time.	the June 2021 quarter as agreed with	
INSURANCE	UDC responsible, subject to recovery from Waitrose. UDC instructed AJ Gallagher to obtain competitive quotes for renewal. Insurance placed with RSA. ML have collected the premium for the year to 30 <sup>th</sup> September 2022.			
SERVICE CHARGE	Matrix Park Management Company administer the service charge for the estate, the service charge year is 1st June to 31st May. UDC pay 44.27% of the total budget, Matrix invoice UDC quarterly and ML recharge to Waitrose. ML have invoiced Waitrose for the service charge since 1.12.20. Waitrose are up to date with payments. The dispute over historic service charges has been resolved and the monies due to Matrix paid by Waitrose. Matrix have issued an increased budget from 1st June 2022 for the current year.			
RENT REVIEW	Rent review due as at 30th April 2022. UDC have appointed Cushman & Wakefield to negotiate the review. The basis of the review is the higher of open market rental value or RPI compounded since the lease start date ie the last 10 years (this clause is an anomaly), subject to an annual cap of 5% and collar of 2%. C & W have submitted their report with their recommendations and are in negotiation with the tenant.			
MANAGEMENT ISSUES	Waitrose have sublet part of the 2 <sup>nd</sup> floor offices to Amey. The Sub-lease was renewed for a term of 18 months from 6.12.2021.  Waitrose have signed a 5 year Distribution Service Agreement with XPO Logistics, GXO (part of XPO Logistics) are now occupying the property, GXO advised that the building will be operating at full capacity from the end of June. Waitrose are permitted in accordance with the lease to grant a Distribution Underlease to a Distribution Services Provider without the Landlord's consent.  Risk Assessments and Compliance certification – GXO have provided ML with copies of all their up-to-date certification.			
ASSET MANAGEMENT OPPORTUNITIES & GREEN INITIATIVES	There is approx. 2 acres of surplus development land on eastern side of site included in the lease to Waitrose. We understand that the land was intended to be used for an incineration/recycling plant to provide heating to some areas of the building, this was abandoned some time ago. ML received an approach from a developer interested in the land, an offer has not been forthcoming. Waitrose are likely to require a premium for release of the land from their demise.			



	COMMENTS			
PROPERTY	Waitrose Distribution	Tenant:	Waitrose Ltd	
(ADDRESS)	Centre Matrix Park Western Avenue Chorley	Lease Term:	FRI Lease 30 years from 30.4.2012 (unexpired term of 19 years 7 months)	
	Lancashire PR7 7NB	Floor Area:	421,809 sq ft	
		Passing Rent:	£2,840,000 p.a	
		Next Rent Review Date:	30.4.2022	
		Basis of Rent Review:	Higher of open market rent or RPI (cap & collar of 5% & 2% p.a compounded)	
DATE OF LAST PROPERTY	25th May 2022.			
INSPECTION	Next Inspection due Nover			
RENT COLLECTION	ML. September 2022 quarte	er's rent received on time		
INSURANCE	UDC responsible, subject to recovery from Waitrose. Cushman & Wakefield (CW) undertook an updated desktop Reinstatement Cost Assessment (RCA). The insurer RSA increased the Buildings Declared Value w.e.f. 08.08.2022. Waitrose have paid the additional premium. AJ Gallagher obtained quotes from RSA and AXA for the insurance renewal. Policy renewed with RSA w.e.f. 01.10.2022 as they offered a 0.5% reduction in the rate. ML have charged out the premium for the year to 30.09.2023.			
SERVICE CHARGE	Matrix Park Management Company administer the service charge for the estate, the service charge year is 1st June to 31st May. UDC pay 44.27% of the total budget, Matrix invoice UDC quarterly and ML recharge to Waitrose. Matrix have issued an increased budget from 1st June 2022 for the current year. ML awaiting reconciliation of 2021/2022 service charge.  Matrix have refunded Waitrose the costs of snow clearance for the unadopted roads on the estate charged in the service charge year 2020/2021, following a query by Waitrose's cost consultant and have adjusted the 2021/2022 and 2022/2023 budgets to take account of these credits.			
RENT REVIEW			40,000 p.a. which is a 25% increase um signed and uplift in rent paid by	
MANAGEMENT ISSUES	Waitrose have sublet part of the 2 <sup>nd</sup> floor offices to Amey. The Sub-lease was renewed for a term of 18 months from 6.12.2021.  Waitrose have signed a 5 year Distribution Service Agreement with XPO Logistics, GXO (part of XPO Logistics) are now occupying the property, GXO advised that the building will be operating at full capacity from the end of June. Waitrose are permitted in accordance with the lease to grant a Distribution Underlease to a Distribution Services Provider without the Landlord's consent.  Risk Assessments and Compliance certification – GXO have provided ML with copies of all their up-to-date certification.			
ASSET MANAGEMENT OPPORTUNITIES & GREEN INITIATIVES	the lease to Waitrose. We incineration/recycling plant abandoned some time ago.	e understand that the la to provide heating to s . ML received an approa n forthcoming. Waitros	and on eastern side of site included in and was intended to be used for an some areas of the building, this was ach from a developer interested in the e are likely to require a premium for	



# **QUARTERLY REPORT – JUNE 2022**

	COMMENTS				
PROPERTY	Stane Retail Park	Tenants:	B&Q Ltd	Aldi Stores Ltd	
(ADDRESS)	(Phase 1) Western Bypass Colchester Essex CO3 8AU	Rent Commencement Date:  Commencing Rent:	15 years from 1st November 2021 (Tenant right to renew) (14 years 4 months unexpired)  20th April 2023  £1,342,275 p.a.exc. (£16.50 p.s.ft. on 81,350sqft)  01/11/26 & 01/11/31	25 years from 1st November 2021 (Tenant break on 01/11/2041) (24 years 7 months unexpired)  23 <sup>rd</sup> May 2022  £360,395 p.a.exc. (£19.50 p.s.ft on 18,482 sqft)	
		Date:	01/11/26 & 01/11/31	01/11/2026, 01/11/31, 01/11/36 & 01/11/41	
		Basis of Rent Review:	5 yearly RPI (0-2% p.a. compounded)	5 yearly, RPI (1% and 3% p.a. compounded)	
LAST PROPERTY	22 <sup>nd</sup> March 2022	•	•		
INSPECTION DATE	Next Inspection planne	ed September 2022 (po	ost Marks & Spencer oper	ing)	
RENT COLLECTION	B&Q have continuing rent free (ends 20 <sup>th</sup> April 2023). Aldi commenced payments in May 2022 and are up to date.				
INSURANCE	Insurance with RSA, p	remium recoverable fro	om tenants. No arrears.		
SERVICE CHARGE	2 current tenants, plu	is balance from Chur	when Phase 1 PC'd. 1009 chmanor (the developer) letting of the remaining u	and other occupying	
MANAGEMENT ISSUES	took place in April 2022	<ol><li>Lettings of Phase 2, ing works are still to b</li></ol>	Churchmanor. Practical which are retained by Choe completed, and the Hee:	urchmanor, is ongoing.	
		re external storage spa UDC buy and control t	ace. May seek to demise the balance.	part of external shared	
	Service road a	ccess advice signage	still to be installed.		
	<ul> <li>Pedestrian link</li> </ul>	steps from Sainsbury	s down into Park Car Park	being constructed.	
	Signs (main Totem) recently erected.				
	Additional litter bins installed. Litter around A3 units still a problem.				
	All upkeep and maintenance contracts (drains, winter maintenance, litter picking and landscaping) all now in place, following informal tenders.				
			ght security checks comp quire the balance of the pa		



	COMMENTS				
PROPERTY (ADDRESS)	Stane Retail Park (Phase 1)	Tenants:	B&Q Ltd	Aldi Stores Ltd	
(ADDRESS)	Western Bypass Colchester Essex CO3 8AU	Lease Term:	15 years from 1st November 2021 (Tenant right to renew) (14 years 4 months unexpired)	25 years from 1st November 2021 (Tenant break on 01/11/2041) (24 years 7 months unexpired)	
		Rent Commencement Date:	20th April 2023	23 <sup>rd</sup> May 2022	
		Commencing Rent:	£1,342,275 p.a.exc. (£16.50 p.s.ft. on 81,350sqft)	£360,395 p.a.exc. (£19.50 p.s.ft on 18,482 sqft)	
		Next Rent Review Date:	01/11/26 & 01/11/31	01/11/2026, 01/11/31, 01/11/36 & 01/11/41	
		Basis of Rent Review:	5 yearly RPI (0-2% p.a. compounded)	5 yearly, RPI (1% and 3% p.a. compounded)	
LAST PROPERTY INSPECTION DATE	7 <sup>th</sup> September 2022. Next formal half year	inspection to take place i	n January 2023.		
RENT COLLECTION		period until 20 <sup>th</sup> April 202 ember quarter's rent was <sub>l</sub>		ments in May 2022 and	
INSURANCE		ts within their ownership offered a 0.5% reduction i		ewed with RSA w.e.f.	
SERVICE CHARGE	ML manage the service charge, which commenced as at 1st November 2021 when Phase 1 PC'd. 100% recoverable from the tenants and Churchmanor (the developer). No arrears. Current service charge budget c£135,000 + VAT p.a.				
TENANT LINE UP (the whole)	B&Q, Aldi, M&S, Greggs, Cook, Superdrug and Mountain Warehouse are now open. Only Unit A6 and Unit C remain unoccupied. Occupier discussions in hand.				
MANAGEMENT ISSUES	Part of the site remains in Churchmanor's ownership. Practical Completion of balance took place in April 2022 and have prepared a budget. Lettings of Phase 2, which are retained by Churchmanor, is ongoing.				
	A number of outstanding works are still to be completed, and the Health and Safety report highlighted others. Items to be addressed are:				
	B&Q need more external storage space. May seek to demise part of external shared yard, provided UDC buy and control the balance.				
	<ul> <li>Additional litter bins to be installed. Bins now emptied at 07:30 before shop opening. May suggest M&amp;S install their own bins.</li> </ul>				
	<ul> <li>All upkeep and maintenance contracts (drains, winter maintenance, litter picking and landscaping) are now in place, following informal tenders. New tenders to take place in the new year, in respect of landscaping and cleaning etc.</li> </ul>				



# **QUARTERLY REPORT – JUNE 2022**

	COMMENTS							
PROPERTY	Amazon Distribution	Tenant:	Amazon UK Services Ltd					
(ADDRESS)	Centre Centre Severn Barnwood Gloucester	Lease Term:	FRI lease 15 years from 18.03.2022 (14 years and 9 months unexpired)					
	GL4 3UR		monard unexpired)					
		Agreed Rent:	£2,293,433.49					
		Rent Commencement Date:	18.03.2022					
		Next Rent Review Date:	18.03.2027					
		Basis of Review:	5 yearly, CPI (cap and collar of 1% and 3% pa compounded).					
DATE OF LAST PROPERTY	4th March 2022.	I						
INSPECTION	Next Inspection due on 28th Ju	ly 2022.						
RENT COLLECTION	Amazon to pay rent quarterly of Quarterly rent due on 1st July 2		July and 1 <sup>st</sup> October.					
INSURANCE	UDC instructed A J Gallagher to obtain quotes. Insurance placed with AXA. Premium £81,027.49. Insurance premium high as there is no sprinkler system in the building. UDC can reclaim 100% of premium from date of lease start date and 50% of cost of premium from date of practical completion to lease commencement date from Amazon. The remaining 50% to be reclaimed from the developer. ML have invoiced Amazon for the insurance premiums due and payment received.							
SERVICE CHARGE	ownership of the management UDC hold a 54% share. The sto administer the service claus account. The costs are to be	t company is split betwee service charge deed provi se and UDC pay a fair pro se reclaimed from Amazo	the estate's common areas. The en the freeholders based on area. des for the management company oportion of the costs, quarterly on on. Bulleys Chartered Surveyors ing a copy of the service charge					
MANAGEMENT ISSUES	Practical completion took place on 4th March 2022, (delayed from November 2021 as problems with the van deck surface sealant, which could not be applied in very cold weather).  Lease to Amazon completed on 18th March 2022. Amazon have advised that they are not expecting to occupy the property until August 2023, they currently have 24-hour security at the building. Bowmer Kirkland are currently undertaking the snagging works.  Amazon have requested UDC grant a Licence For Alterations to undertake some works including installing a new door to the warehouse, new windows and a new guard hut. Hogan Lovell's instructed and awaiting an undertaking for UDC's costs before C & W review the proposed works and HL prepare the Licence.							
ASSET MANAGEMENT OPPORTUNITIES & GREEN INITIATIVES	Amazon have an option to extern March 2037.  The front car park area is not for present scope for "unwanted" security.	end the lease for a further enced (ie insecure), due to visitors to gain access.	5 years on expiry of current lease o a planning stipulation. This may Amazon however have 24 hour d therefore has a low site cover of					

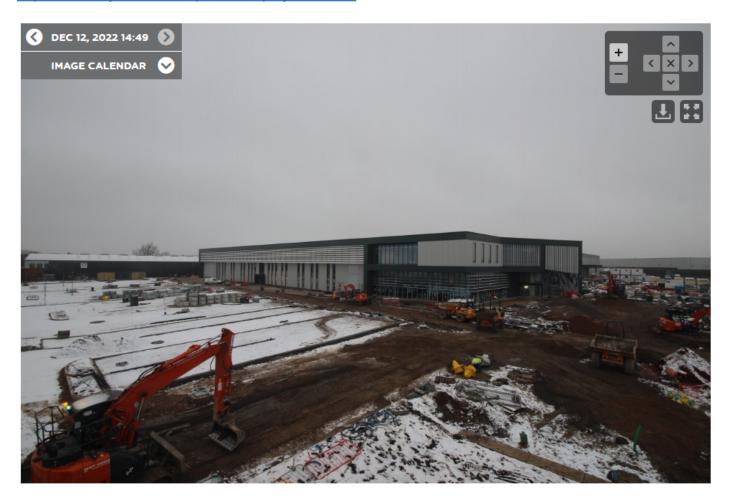


		COMMENTS				
PROPERTY	Amazon Distribution	Tenant:	Amazon UK Services Ltd			
(ADDRESS)	Centre Centre Severn Barnwood Gloucester	Lease Term:	FRI lease 15 years from 18.03.2022 (14 years and 6			
	GL4 3UR		months unexpired)			
	GL4 30K	Floor Area:	122,756.79 sq ft			
		Passing Rent:	£2,293,433.49			
		Rent Commencement Date:	18.03.2022			
		Next Rent Review Date:	18.03.2027			
		Basis of Review:	5 yearly, CPI (cap and collar of 1% and 3% pa compounded).			
DATE OF LAST PROPERTY INSPECTION	28th July 2022. Next Inspection due on 26th Oc	ctober 2022.				
RENT COLLECTION	Amazon to pay rent quarterly of Quarterly rent due on 1st Octob	on 1 <sup>st</sup> January 1 <sup>st</sup> April, 1 <sup>st</sup> per 2022, paid on time.	July and 1 <sup>st</sup> October.			
INSURANCE	£81,027.49. AXA reviewed intending to occupy the building sum insured and increased the	the insurance risk follow g until August 2023 and re ne rating. RSA brought i ancelled). A new policy	ance placed with AXA. Premium ing advice that Amazon are not duced their capacity to 70% of the in to co-insure the building w.e.f. issued at a cost of £118,359.82.			
SERVICE CHARGE	A management company has ownership of the management UDC hold a 54% share. The sto administer the service claus account. The costs are to be appointed to administer the set Total budget is £22,325. ML a	been set up to look after t company is split betwee service charge deed provi se and UDC pay a fair pro se reclaimed from Amazo ervice charge and have p waiting an invoice.	the estate's common areas. The en the freeholders based on area. des for the management company oportion of the costs, quarterly on on. Bulleys Chartered Surveyors repared a service charge budget.			
MANAGEMENT ISSUES	Practical completion took place on 4th March 2022.  Lease to Amazon completed on 18th March 2022. Amazon have advised that they are intending to occupy the property until August 2023, they have 2 guards on 24-hour seculat the building. ML have advised that it is a condition of the insurance. Bowmer Kirkla are currently undertaking the snagging works.  Amazon have requested UDC grant a Licence For Alterations to undertake some wor including installing a new door to the warehouse, new internal windows and a new guardut.  Hogan Lovell's instructed to prepare licence and Cushman & Wakefield (CW) to review a proposed works. HL have now received an undertaking for UDC's costs from Amazon. The building and site were looking poorly maintained on the day of inspection. ML request Amazon address the maintenance issues, they have advised that they now have landsca					
ASSET MANAGEMENT			October 2022. 5 years on expiry of current lease			
OPPORTUNITIES & GREEN INITIATIVES	present scope for "unwanted" security.	visitors to gain access.	o a planning stipulation. This may Amazon however have 24 hour d therefore has a low site cover of			
	2370.					

# **Agreed Acquisitions**

#### **HEADQUARTERS AND WAREHOUSE, TEWKESBURY**

In March 2021 the Council acquired a site in Tewkesbury, Gloucestershire for a new build head office and warehouse with a pre-let 35 year lease. The developer has set up a time lapse video stream so that the Council can see progress. A snapshot is provided below and the stream is available at <a href="https://barberry.reachtimelapse.co.uk/projectmeteor/">https://barberry.reachtimelapse.co.uk/projectmeteor/</a>



Completion is expected in early 2023

#### **Asset Valuation**

The Council employ CBRE to provide a quarterly valuation of the Council owned assets. The full report for June 2022 is attached as Appendix One, and September 2022 as Appendix Two. In summary, as at the end of quarter 2 the position is as shown below

	Price paid (including future commitments)	Amount paid as at 30 September 2022	SEP 2020	DEC 2020	MAR 2021	JUN 2021	SEP 2021	DEC 2021	MAR 2022	JUN 2022	SEP 2022
	£	£	£	£	£	£	£	£	£	£	£
Colchester, Stane RP	27,004,322	27,004,322	7,500,000	7,500,000	7,975,000	9,600,000	11,000,000	30,600,000	30,975,000	30,975,000	29,100,000
Chorley, Waitrose RDC	54,608,773	54,608,773	54,600,000	55,000,000	56,700,000	58,500,000	60,150,000	65,700,000	67,500,000	67,500,000	61,150,000
Livingston, 1 Deer Park Road	4,758,374	4,758,374	4,800,000	4,900,000	4,975,000	5,050,000	5,125,000	5,200,000	5,300,000	5,300,000	5,000,000
Takeley, Skyway House	20,000,000	19,500,000	18,000,000	19,500,000	19,500,000	19,600,000	19,600,000	19,900,000	19,950,000	19,950,000	18,350,000
Gloucester, Amazon	42,692,000	32,739,859			5,625,000	8,050,000	23,600,000	37,650,000	42,100,000	50,750,000	43,900,000
Tewkesbury, MOOG HQ	37,749,262	16,196,817			7,000,000	11,000,000	16,950,000	21,050,000	24,650,000	27,150,000	24,000,000
	186,812,731	154,808,145	84,900,000	86,900,000	101,775,000	111,800,000	136,425,000	180,100,000	190,475,000	201,625,000	181,500,000

When the loan to Aspire (CRP) Ltd is built in the total asset valuation is as shown below

	Price paid (including future commitments)	Amount paid as at 30 September 2022	SEP 2020	DEC 2020	MAR 2021	JUN 2021	SEP 2021	DEC 2021	MAR 2022	JUN 2022	SEP 2022
	£	£	£	£	£	£	£	£	£	£	£
Colchester, Stane RP	27,004,322	27,004,322	7,500,000	7,500,000	7,975,000	9,600,000	11,000,000	30,600,000	30,975,000	30,975,000	29,100,000
Chorley, Waitrose RDC	54,608,773	54,608,773	54,600,000	55,000,000	56,700,000	58,500,000	60,150,000	65,700,000	67,500,000	67,500,000	61,150,000
Livingston, 1 Deer Park Road	4,758,374	4,758,374	4,800,000	4,900,000	4,975,000	5,050,000	5,125,000	5,200,000	5,300,000	5,300,000	5,000,000
Takeley, Skyway House	20,000,000	19,500,000	18,000,000	19,500,000	19,500,000	19,600,000	19,600,000	19,900,000	19,950,000	19,950,000	18,350,000
Gloucester, Amazon	42,692,000	32,739,859			5,625,000	8,050,000	23,600,000	37,650,000	42,100,000	50,750,000	43,900,000
Tewkesbury, MOOG HQ	37,749,262	16,196,817			7,000,000	11,000,000	16,950,000	21,050,000	24,650,000	27,150,000	24,000,000
	186,812,731	154,808,145	84,900,000	86,900,000	101,775,000	111,800,000	136,425,000	180,100,000	190,475,000	201,625,000	181,500,000
Aspire (CRP) Ltd	60,656,500	60,656,500	54,175,000	58,775,000	67,675,000	75,400,000	85,125,000	97,337,500	104,161,767	107,162,730	108,576,802
Total Portfolio	247,469,231	215,464,645	139,075,000	145,675,000	169,450,000	187,200,000	221,550,000	277,437,500	294,636,767	308,787,730	290,076,802

#### **Future Asset Acquisitions**

#### Stane Retail Park 2 Phase 2

At the request of the Council the owner developer has agreed to let the whole of Phase 2 before presenting the option to purchase to the Council. Currently there are two units remaining to be let but it is understood that discussions are on-going with potential tenants. The option to purchase will likely be presented to the Council by the developer in late summer.

Councils can continue to invest in commercial assets where it is done so as to increase the value of an existing asset. It is the opinion of our agent and valuers that acquiring phase 2 will significantly increase the value and appeal of phase 1.

With the downturn in the market following the mini-budget by the Government in September 2022 it was no longer viable for the Council to consider acquiring phase 2. At the same time the developer decided to retain phase 2 as the likely sale price would not be viable for them. When the market situation resolves itself a final decision on the possible acquisition of phase 2 will be made.



# **Financing**

The Portfolio is financed from three sources

- 1. Internal borrowing when the Council has excess funds to invest
- 2. Repayment loan with
- 3. Borrowing from other local authorities

The split between 1 and 3 above varies on a week to week basis. Below is a snapshot of the external funding as at 14 November 2022 which totals £266,401,121.

Date	Lender	Amount (£)	Maturity	Fixed Rate
22-Nov-21	Bridgend County Borough Council	3,000,000	21-Nov-22	
22-Nov-21	Somerset County Council Pension Fund	5,000,000	21-Nov-22	
22-Nov-21	Police & Crime Commissioner for Avon & Somerset	2,000,000	21-Nov-22	0.40%
22-Nov-21	Flyde Borough Council	2,000,000		
22-Nov-21	Ryedale District Council	2,000,000	21-Nov-22	0.35%
02-Dec-21	Comhairle Nan Eilean Siar	3,000,000		
21-Jan-22	West Yorkshire Combined Authority	4,000,000	21-Nov-22	0.25%
05-Sep-22	Middlesbrough Borough Council	5,000,000		
30-Sep-22	Rotherham Metropolitan Borough	7,000,000	30-Nov-22	
06-Jun-22	The Vale of Glamorgan Council	1,500,000	06-Dec-22	
06-Jun-22	London Borough of Waltham Forest	5,000,000	06-Dec-22	
06-Jun-22	Barnsley Metropolitan Borough Council	5,000,000	06-Dec-22	
08-Sep-22	Torfaen County Borough Council	5,000,000		
08-Sep-22	Cheshire West & Chester Council	5,000,000	08-Dec-22	
13-Sep-22	Crawley Borough Council	5,000,000	13-Dec-22	
24-May-22	London Borough of Newham	8,000,000	23-May-23	
25-Jul-22	West Yorkshire Combined Authority	6,000,000	07-Jun-23	
18-Jun-20	Oxfordshire County Council	5,000,000	19-Jun-23	
30-Jun-22	Salford City Council	2,000,000	29-Jun-23	
30-Jun-22	Local Government Association	1,500,000		
30-Jun-22	Local Government Association	1,500,000	1	
08-Sep-22	Buckinghamshire Council	10,000,000	04-Aug-23	
08-Sep-22	Blaenau Gwent Borough Council	5,000,000	07-Sep-23	
08-Sep-22	Northern Ireland Housing Executive	10,000,000	07-Sep-23	
13-Sep-22	South Ribble Borough Council	3,000,000	07-Sep-23	
13-Sep-22	East Sussex County Council	5,000,000	12-Sep-23	
13-Sep-22	South Oxfordshire District Council	7,000,000	12-Sep-23	
13-Sep-22	South Lakeland District Council	3,000,000	12-Sep-23	
30-Nov-22	West Midlands Combined Authority	7,000,000	29-Nov-23	
06-Dec-22	West Midlands Combined Authority  West Midlands Combined Authority	11,500,000	05-Dec-23	
07-Jun-23	Crawley Borough Council	5,000,000	06-Jun-24	
or Juli-23	Cruwicy Borougii Council	3,000,000	00-Jun-24	2,2370
05-Jul-17	Pheonix Life Ltd	36,401,121	05-Jul-57	2.86%
22-Sep-22	Public Works Loans Board - repayment	30,000,000	22-Sep-71	
29-Sep-22	Public Works Loans Board - interest only	50,000,000	27-Sep-30	
		266,401,121		

# **Risks**

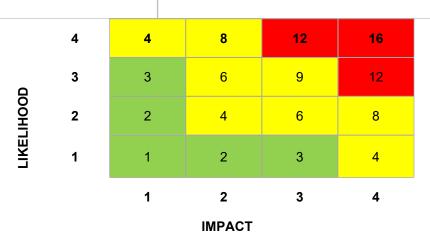
#### **Likelihood Scores**

# Score Probability 1 (Little Likelihood) Less than 10% 2 (Some Likelihood) 10% to 50% 3 (Significant Likelihood) 51% to 90% 4 (Near Certainty) More than 90%

#### **Impact Scores**

Score	Impact Level on Strategic Objectives
1	Minor impact/delay/difficulty
2	Small impact/delay/difficulty
3	Considerable impact/delay/difficulty
4	Extreme impact/delay/Difficulty

Each risk score for likelihood and impact is plotted onto a risk matrix to produce its score. A green score indicates risks which the organisation is most prepared to accept and red those which are less likely to be accepted.



21-IB-01 LONG TERM BORROWING								
The council is unable to secure long term	Owner	Original Likelihood	Original Impact	Original Score	Current Controls			
		2	4	8	<ul><li>Phoenix loan is secured</li></ul>			
			-	-	<ul> <li>2 x PWLB loans are secured</li> </ul>			
		Current Likelihood	Current Impact	Current Score	Further Action			
borrowing	AW	2	4	8	Consider further borrowing in advance of need.			
		Target Likelihood	Target Impact	Target Score	Action owner	Planned Completion date		
		1	4	4	AW	31.03.2023		
Progress Update (September 2022)								

21-IB-02 INTEREST RATES								
	Owner	Original Likelihood	Original Impact	Original Score	Current Controls			
		2	4	8	<ul> <li>Phoenix loan is secured so part</li> </ul>	mitigation		
Interest rates increase leading to a					■ 2 x PWLB loans are secured			
		Current Likelihood	Current Impact	Current Score	Further Action			
reduced net income	AW	2	4	8	Review in the Spring			
		Target Likelihood	Target Impact	Target Score	Action owner Planned Completion da			
		1	4	4	AW	31.03.2023		

### **Progress Update (September 2022)**

> The current borrowing is sufficient to repay outstanding loans through to June 2023 thereby reducing exposure to short term borrowing cost fluctuations.

Over the next couple of years the investment net contribution will be lower than in 2022/23

21-IB-03 TENANT DEFAULT								
Tenants default on rental payments	Owner	Original Likelihood	Original Impact	Original Score	Current Controls			
		2	4	8	Additional financial due diligence undertaken ahead of all purchases			
		Current Likelihood	Current Impact	Current Score	Further Action			
either short term or because of business failure	AW	1	3	3	<ul> <li>Continuous monitoring of tenants both financial information and new channels</li> </ul>			
		Target Likelihood	Target Impact	Target Score	e Action owner Planned Completic			
		1	4	4	AW	31.03.2023		

#### **Progress Update (September 2022)**

> Tenants passed the viability test and no adverse financial reports this quarter

21-IB-04 BUILDING LOSS								
	Owner	Original Likelihood	Original Impact	Original Score	Current Controls			
Loss of building due to fire/flood leading to no rent being received for duration of		1	4	4	<ul><li>UDC fully insures the building and</li><li>Copies of fire safety procedures/te</li></ul>	•		
	AW	Current Likelihood	Current Impact	Current Score	Further Action			
the repair/reinstatement		1	4	4	Monitor procedures as part of the inspection process			
		Target Likelihood	Target Impact	Target Score	Action owner	Planned Completion date		
		1	4	4	AW	31.03.2023		

### **Progress Update (September 2022)**

> Discussions with all tenants on fire etc. safety. Inspections check for issues and ensure maintenance repairs etc. are undertaken

21-IB-05 REPUTATION								
	Owner	Original Likelihood	Original Impact	Original Score	Current Controls			
Actions of tenants affect the reputation of		1	4	4	Tenants checked as part of initial due diligence			
		Current Likelihood	Current Impact	Current Score	Further Action			
the Council	AW	1	3	3	<ul> <li>Continuous monitoring of tenar</li> </ul>	nts both financial information		
		1			and news channels			
		Target Likelihood	Target Impact	Target Score	Action owner	Planned Completion date		
		1	3	3	AW	31.03.2023		

#### **Progress Update (May 2022)**

- > All publicity this quarter has been positive
  - Stane Retail Park is the East of England winner in the Commercial Property category of the Royal Institute of Chartered Surveyors (RICS) UK
     Awards. The scheme did not win the award at the national finals.

## **Summary**

In February 2022, the Council adopted the Commercial Strategy and in so doing confirmed that due to changed in Government and CIPFA policies the portfolio was complete, although further acquisition at Stane Retail Park and more development at Chesterford Research Park was likely.

To date £247,469,231 has been committed with an option for a further estimated £49,474,500 giving a total allocation just under the £300,000,000 target. Stane Retail Park Phase 2 is an estimate of likely cost and the Council can acquire all/part/none of Phase 2 as viability and funds permit.

The net yield of the committed portfolio is 5.21% and this rises to 5.22% when the option items are included. This yield reflects the risk appetite of the Council and the desire for well-known/established brands as tenants.

#### Portfolio Summary - Committed

Asset No.	Asset	Acquisition Price	Rent p.a.	Net Yield
		£	£	%
1	Loan to Aspire (CRP) Ltd	60,656,500	2,796,057	4.61
2	Skyway House, Takeley	20,000,000	1,128,000	5.64
3	1 Deerpark Road, Livingston	4,758,374	372,546	7.83
4	Regional Distribution Centre, Chorley	54,608,773	2,840,000	5.20
5	Stane Retail Park – Phase 1	27,004,322	1,784,024	6.61
6	Distribution Warehouse, Gloucester	42,692,000	2,293,433	5.37
7	Headquarters, Tewkesbury	37,749,262	1,667,000	4.42
	Total	247,469,231	12,881,060	5.21

#### Portfolio Yield - 5.21%

#### Portfolio Summary - Option

Asset No.	Asset	Acquisition Price	Rent p.a.	Net Yield
		£	£	%
1	Stane Retail Park - Phase 2	35,000,000	1,750,000	5.00
2	Future loans to Aspire (CRP) Ltd	14,474,500	868,470	6
	Total	49,474,500	2,618,470	5.29

#### Total Yield including option - 5.22%

It should be noted that the figures are above are current estimates. Actual price and rent for Tewkesbury will depend upon the final measured survey of the completed building.